

26<sup>th</sup> November 2018

Dear Parents and Carers,

I have pleasure in writing to you to update you on the recent Independent Schools' Inspectorate (ISI) visit. This was our first inspection under ISI, which meant we were marked against a new framework and some new procedures were brought to our attention. I am grateful to the ISI inspectors for guiding me through my first inspection so early on in my appointment.

The remit of this ISI inspection was to focus on the school's compliance, which primarily looks at our paperwork and policies. The report will soon be published on the ISI website which you will be able to access via <http://www.isi.net/reports> however I have enclosed a copy for you to read.

The report comprises eight sections and each of these sections is marked as either met or not met. I am pleased to confirm that we met all regulatory standards in four sections and partially met them in the other sections. Compliance inspections do not allow for lengthy statements about the quality of provision, however I am proud to report that the quality of education and the spiritual, moral, social and cultural development standards were marked as met.

Overall we fully met 20 out of 28 areas of inspection. For the other areas that we partially met, I have explained below what actions we have taken on the items requiring attention, in the order that they appear in the report.

Part 3 (2.8) – the school has always had a robust procedure in place for supervising adults and escorting visitors around the school, however a more rigorous checking system is now in place to meet the barring and additional identity checks required by the ISI framework.

Part 3 (2.9) – the school has always kept a record of first aid administered, however a central record of first aid and medicines is now in place.

Part 3 (2.10) – the separate admissions book and emergency contact lists have been replaced by a central electronic version, however, the school's original handwritten admission registers can still be viewed by former pupils who wish to see their entry record.

Part 3 (2.11) – the staff are undertaking enhanced training about risk assessment, in line with the requirements of the ISI framework.

Part 4 (2.14) – as above – the school has always had a robust procedure in place for supervising adults and escorting visitors around the school, however a more rigorous checking system is now in place to meet the barring and additional identity checks required by the ISI framework.

Part 5 (2.17) – the school’s improvement plan includes several enhancements to the medical room but these had not been carried out at the time of the inspection. We made significant progress during the October half term and these works are continuing and will be completed as soon as practicable.

Part 5 (2.18) – the school are aware of the problem regarding a lack of hot water and are actively investigating a solution to this to resolve the problem as soon as possible.

Part 8 (2.25) – unfortunately we cannot meet this part as we did not fully meet all other parts.

We have already completed nearly all the recommended actions, with the final two due to be fulfilled during the coming weekends and holidays, whilst the children are off-site.

The inspectors were delighted to receive such a warm welcome by everyone they met and observed excellent behaviour standards, a happy atmosphere and good manners of the children during their visit. They commented on the outstanding scores given in the feedback and how positive comments were consistently made across all sections of the school community.

Finally, a big thank you to all the trustees, governors, teachers, parents and children who took the time to contribute to this useful exercise by meeting with the inspectors or completing the questionnaires.

If you have any questions about this inspection, I am very happy to answer them.

With kind regards

Miss D Russell  
Headteacher

Miss H Marsh  
Chair of Governors